



نادي الإمارات للسيارات والسياحة  
Automobile & Touring Club  
of the United Arab Emirates



## 2012 COMPETITION LICENCES.

### APPLICATION INSTRUCTIONS.

*Applying for a new or renewing an FIA, FIM or CIK Competition Licence.*

As we approach the end of the year we will be accepting new Licence applications and renewals for 2012 from **DECEMBER 1<sup>st</sup> 2011**. The Licencing department will be closed from Christmas till the New Year, so it is highly recommended that you apply early.

For 2012, we will **NOT** be accepting or processing Licence applications on the day of an event. It is your responsibility to ensure you have allowed sufficient time to have your Licence processed in advance.

These are the procedures.

#### LOCATION

All Licences are produced at the Dubai Head Office. Applications may be submitted to our Abu Dhabi Office and must be complete and with Payment. Applications received from our Abu Dhabi office will be returned to Abu Dhabi and will take **2 weeks** as a minimum to process.

#### WEBSITE

Application forms and competition Licence notes plus other details can be downloaded from our website [www.atcuae.ae](http://www.atcuae.ae)

## **LICENCE COURSES**

If you are a new licence holder and are applying for the following Licences you will be required to attend and pass an accredited Licensing course.

FIA – Race National	(Circuit)
CIK – Kart National	(Circuit)
FIM – National Road Race.	(Circuit)

For further details about these courses please contact [matthew@atcuae.ae](mailto:matthew@atcuae.ae) or [elton@atcuae.ae](mailto:elton@atcuae.ae) or call 04 296 1122.

## **MEDICAL**

- 1) All *International* Licence holders must have an annual medical or for it to be no older than 4 months.
- 2) Medicals for All Senior *National* Licence holders are valid for 3 years. Please check that yours is valid.
- 3) Competitors over 45 years (FIA) applying or renewing a Circuit or Kart Licence must have an annual medical. Competitors over 55 years (FIM) applying or renewing a Circuit Licence must have an annual eyesight report.
- 4) A Medical can be done at any clinic or Medical centre and must be stamped. The ATCUAE recommended Motorsport doctor is Dr. Sean Petherbridge.  
[spetherbridge@ihcdubai.com](mailto:spetherbridge@ihcdubai.com)
- 5) Competitors over **16** years and applying for a Circuit or Kart Licence must have a medical.

## **PERSONAL ACCIDENT INSURANCE**

All ATCUAE Valid Competition holders are covered by our Personal accident Insurance. This only applies to official events that have been sanctioned by the ATCUAE. Private testing prior to an event is **NOT** covered and we recommend that you take out an additional Policy.

## **ONLINE APPLICATIONS**

1) Applications can be received on-line and sent to [matthew@atcuae.ae](mailto:matthew@atcuae.ae) or [elton@atcuae.ae](mailto:elton@atcuae.ae) . All online applications must be typed and include a scanned signature in the correct box. Photos must be attached and be **ONLY** in a **jpeg** format.

2) The online application must have a clear and high resolution copy of a valid passport and valid residence visa attached plus a copy of the old Licence.

3) New applications for Circuit or Kart Licences must have completed the required competence course and the certificate or proof of completion of the course must be submitted with the application.

4) Incomplete applications will not be processed

5) You will need to collect and pay for your Licence at our Office in Dubai.

## **FAX APPLICATIONS**

Applications may be received by fax (04 296 1133) but originals of Passport, Visa and photos and proof of completing a competence course will need to be produced in person. No faxed copies of these documents are acceptable. Incomplete applications will not be processed.

You will need to collect and pay for your Licence at our Office in Dubai.

## **WALK IN APPLICATIONS**

Applications can be received in person at our Office in Dubai, and as mentioned above must have all the correct details. All paperwork must be Original, and incomplete applications will not be processed.

## **PAYMENT AND FEES**

All payments must be made in CASH. No Cheques will be accepted.

## **NON OBJECTION LETTERS- FIA/CIK – VERY IMPORTANT**

If your Nationality is not Emirati then “we” will need to apply to your home country for a letter of non objection for you to hold a UAE Competition Licence. This is a standard procedure and is part of the International Sporting Code. Even if you are renewing your Licence we will need to acquire this letter as it is done **yearly**.